

# JAMES S. RICKARDS HIGH SCHOOL

## SENIOR FINANCIAL PLANNING GUIDE- CLASS OF 2024

### REQUIRED SENIOR EXPENSES:

#### SENIOR FEES

**COST:** Subject to Change- Not to exceed \$160

**Dates:** Aug. 31 – Dec.

- **Fee 1: \$39.50+ tax. - CAP & GOWN**

This fee is payable to **Herff Jones**, not Rickards High School. Payments will be accepted on **Cap & Gown** ordering day (**Nov. 16**) via cash (exact change please), check, or money order. **After Nov. 15, 2023, all orders must be made online at [www.herffjones.com](http://www.herffjones.com).** There will be a \$20 late charge after December 2023.

- **Fee 2: \$120**

**Dates:** Sept. 30 – Jan. 31

This fee includes the cost of the diplomas, diploma covers, graduation ad in the newspaper, Graduation ceremony/rehearsal, Senior Picnic, Senior Brunch, Graduation Expenses, Senior T-Shirt, and additional unforeseen charges, etc. This amount will vary depending on what events are able to occur and in what format. This fee can be paid by cash, money order, or check, made out to Rickards High School. If you wish, you can make a one time payment of the entire fee, \$120.

**1<sup>st</sup> Payment: Sept 29**

**3<sup>rd</sup> Payment: Nov. 30**

**2<sup>nd</sup> Payment: Oct. 31**

**4<sup>th</sup> Payment Jan. 31**

### OPTIONAL SENIOR EXPENSES:

YEARBOOK

**COST:** \$55, \$60 (January)

SENIOR PICTURES

**COST:** \$TBA Yearbook Photo- Package price varies ([www.swiphoto.com](http://www.swiphoto.com))

SENIOR CLASS PANDRAMIC PHOTO

**COST:** \$TBA Order online at [www.gradimages.com](http://www.gradimages.com).

HERFF JONES GRAD PACKAGES

**COST:** Based on Package Order. Order online at [www.herffjones.com](http://www.herffjones.com)  
(announcements, senior gear, rings, etc.) [www@herffjones.com](mailto:www@herffjones.com)

GRAD BASH (SENIOR TRIP)

**COST:** \$250/\$475 (non-refundable, unless canceled) Universal Studios

### OBLIGATIONS

Your Senior Fees must be paid in full by March 8, 2024. If you have questions or concerns, please email or call Ms. Satchell.

### COMMUNICATIONS

Seniors and their parents should sign up for the listserv and the Remind app to receive senior information. We will communicate using the following outlets

- ❖ Remind App. Please text @rhsgrad24 to the number 81010 to enroll in this text-messaging app.
- ❖ Listserv
- ❖ Senior page: <https://www.leonschools.net/Page/21564>
- ❖ Afternoon Announcements
- ❖ Canvas

# JAMES S. RICKARDS HIGH SCHOOL

## SENIOR CALENDAR OF EVENTS (Dates and times are subject to be changed)

DATE	TIME	ACTIVITY
Present – May 21, 2024		Cap & Gown Ordering Portal opens
Sept. 1, 2023		Diploma Name Forms Published to Remind, School Website, Listserv, & CANVAS
Sept. 29, 2023		Senior fees 1 <sup>st</sup> payment due (\$30)
Sept. 29, 2023	3:00 PM	Diploma Names form due to Ms. Satchell via EMAIL. TYPE ALL INFORMATION ( <a href="mailto:satchellk@leonschools.net">satchellk@leonschools.net</a> )
Oct. 6, 2023	7:30 AM	Seniors Last chance to get a picture in the yearbook
Oct. 31, 2023		Senior fees 2 <sup>nd</sup> payment due (\$30)
Nov. 6, 2023	10:25 AM	Herff Jones Graduation Package Presentation (Auditorium)
Nov. 15, 2023	8 AM- 1:50 PM	Herff Jones Cap & Gown/Grad Pkg. Ordering (Auditorium Lobby)
Nov. 30, 2023		Senior fees 3 <sup>rd</sup> payment due (\$30)
Dec. 1, 2023		Senior Trip Deposit Window (\$175)
Jan. 18, 2024	7:30 AM	Cap & Gown Picture Day (This is not an excused absence from school)
Jan. 31, 2024		Senior fees 4 <sup>th</sup> & last payment due (\$30)
Feb. 20, 2024	10 AM	Senior Panoramic Picture (Gym)
TBA	10:30 AM – 11 AM	Grad Announcements Delivery Day (Satchell's Classroom)
Apr. 5, 2024	3:00 PM	Honor Forms due to Ms. Satchell ( <a href="mailto:satchellk@leonschools.net">satchellk@leonschools.net</a> )
Apr. 5, 2024	3:00 PM	Scholarship Information Due to Ms. Satchell ( <a href="mailto:satchellk@leonschools.net">satchellk@leonschools.net</a> )
Apr. 6, 2024	8 PM – 12 AM	Junior/Senior Prom (Tallahassee Antique Museum)
Apr. 18-20, 2024	5:00 AM	Senior Trip (\$150 Non-Refundable Deposit, Due TBA)
TBA	7:30 AM	IB Exams
May 6 – 17, 2024	7:30 AM	AP Exams
TBA	7:30 AM	Senior Final Exams
TBA	9:00 AM	Cap & Gown Distribution. Auditorium Lobby.
May 20, 2024	10:00 AM	Convocation Practice (Auditorium)
May 20, 2024	6:00 PM	Convocation (Auditorium)
May 17, 2024	10 AM – 2 PM	Senior Picnic
May 17, 2024		Senior Yearbook Distribution
May 17, 2024		Senior's Last Day of School
May 21, 2024	12 PM – 2 PM	Brunch (Civic Center)
May 21, 2024	10 AM – 11:45 AM	Commencement Rehearsal (Civic Center)
May 21, 2024	7 PM	Commencement Ceremony (Civic Center)

**Congratulations! We are here to see you to the finish line! Have a GREAT SENIOR YEAR**

**Senior Sponsors: Ms. Haugabrook, Mr. Hankerson, Ms. Satchell, Mr. Sea,**